

**JIS COLLEGE OF ENGINEERING**  
Block-A, Phase-III, Kalyani, Nadia – 741235.

Department of Electrical Engineering

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**REPORT ON PARENT - TEACHER MEETING for the session 2015-16**  
**Held on 1st April 2015**

The Department of Electrical Engineering organised a Parent-Teacher meeting on Wednesday, 14th April, 2015 in the seminar hall at 11.00 am. The main purpose of meet was to create a common platform, where teacher and parents come together to enrich the student's educational experiences and discuss variety of issues, regarding all round development of students.

The agenda of the Parent Teachers meeting were as follows:

1. Welcome and introduction of teachers and parents.
2. Introduction to the Department
3. Other facilities for students in JISCE
4. To provide information about various student oriented activities and schemes run by the Department of EE.
5. How can parents contribute to the system
6. Discussion with Faculties

Moreover, the parent-teacher groups support the university, Department, teachers and encourage parent involvement in the activities of the institution. General as well as departmental Parent – Teacher meetings are conducted periodically to evaluate the effectiveness of the academic activities of the students.

The meeting was organised under guidance of Head of Department of Electrical Engineering and Faculty coordinators.

Our HOD delivered the inaugural speech and then all faculty members were introduced to parents concerned, which was followed by refreshments. Moreover the detailed discussion on the above said titles was carried by the HOD, Department of EE. The remarks of this meeting with the parents are listed below.

Parents are encouraged to organise separate interviews during the year, at agreed available times, to discuss any concerns or discuss extra information that will assist the teacher understand the needs of individuals. This can also be accomplished through Notes, Emails and Phone.

Parents are invited to take advantage of participating in a Parent Teacher meeting at the end of the session regarding their children progress and expectations

Parents were given the feedbacks that each meeting should be seen as another opportunity for parents and teachers to work hand in hand for the benefit of the

students.

Most of the parents may require parent teacher meetings called 'Team Meetings' to assist in the development and updating of programs for special needs of their children.

The parents were then allowed to meet the teachers for their wards attendance & performance.

The parent gave a very good feedback for the programme as well as about the participation of faculty staffs in all the academic as well as co-curricular activities and also appreciated teacher ward system.

Further, Prof. S.K. Mitra delivered the importance of Parent Teacher Meet..

Question answer session of the parents with the all faculties.

We received following suggestions from the parents,

- Guidance for getting the job or higher studies
- Internship Programme for the students
- Practical Training in industry to get real time information.
- More knowledge on projects and Industrial visits
- To arrange campus/ remedial classes
- Aptitude test, special programme for competitive exams