

Library Collection

Course	Academic Year	Subject	Number of titles	Number of volumes	E-Journals
<u>B.TECH IN:</u> CSE, IT, EE, ECE, ME, BME, CE <u>M.TECH IN:</u> EDPS, MCNT, MCSE, SE BBA MBA DEE	2019-2020	Computer science & Information Technology	1284	14,270	Science Direct
		Computer Application (CA)	227	4,460	
		Electrical engineering	217	9,164	
		Electronics & Instrumentation engineering	195	5,163	
		Electronics & Communication Engineering	647	9,227	
		Chemistry, Bio-science & EVS engineering	395	4,870	
		Mechanical engineering	526	8,420	
		Civil Engineering	124	4,647	
		Humanities	211	2,727	
		Mathematics	367	5,310	
		Physics	204	5,766	
		Management	1322	10,128	
		M.Tech	490	4,096	
		Electrical Diploma	36	1130	
TOTAL		6,245	89,378		

Library Services

1. Circulation
2. Book Bank
3. Digital Library
4. Internet facility (WiFi)
5. CD-ROM access
6. Print Journals
7. E-journals
8. NPTEL videos & lectures
9. Online Public Access Catalogue
10. Repository of question papers
11. Reprography
12. E-books facility
13. National Digital Library India
14. Reading room facility
15. Current Awareness Services
16. Departmental Libraries

Registration

Students & Staff can access library with their college ID Cards.

CIRCULATION

Entitlement

Faculty, Staff & Administrator

Documents	Maximum Borrowing	Duration(in days)
Books(Text)	6	180
Books(Reference)	3	1
CD ROM	2	1
Question paper	3	1

Students

Documents	Maximum Borrowing	Duration(in days)
Books(Text)	4	15
Books(Reference)	1	1
CD ROM	2	1
Question paper	1	1
Book Bank	Min 1 title/ Subject	180

Issue, Return & Renewal process

The users after searching the availability of required book from the OPAC or physical verification from the stack, submits a requisition form to the library staff for home issue or for reference in separate requisition forms. Library staff provides the books from the stack room to the circulation counter. Books are issued to the specific user after the verification of the college IDcard.

At the time of returning the user are asked to submit the book to the library staff, if there is any fine in that particular card, the user is informed it by the library staff. If any book is available in the library then the book is reissued to the user according to the users requirement.

As it is an Open Access library, students can access stack room.

Overdue & Loss of book

For overdue document library charges Re 1/day/copy. If any book is lost by a user he /she have to buy a new book & have to provide to the library. Otherwise the card is temporarily locked by the librarian.

Mutilation of Barcode

For mutilation of barcode pasted on the document students are fined with Rs 25/-

BOOK BANK SERVICE

All B.Tech, BBA, MBA and Diploma (EE) students can avail Book Bank facility. Each student can get atleast one book for each subject for a semester.

DEPARTMENTAL LIBRARY FACILITY

All the departments have Departmental Library which is connected with the Central Library on behalf of Collection and services.

REFERENCE SERVICE

Reading Room of the Central Library is situated at the 3rd floor for both students and staff members and all the reference services are available here. Users can access the reference section by submitting the college ID card for that particular day. Reference books, Previous years Question Papers, Hard copy Journals, Magazines are available in this section.

DIGITAL LIBRARY SERVICE

Digital Library consists of 20 PCs at the 2nd floor of the Central Library. Users can access e-Journals (ScDirect), e-Books, Previous Years Question Papers, digital repository, NPTEL and NDLI etc. by showing the college ID Card.

PHOTOCOPYING SERVICE

Photocopy facility is available for the users for highly demanded reference books at the Central Library.

Library services beyond curricula

The library always encourages the reading beyond course curricula. Some examples of such initiatives are:

- process of the student; It provides access to internet to develop self learning
- initiatives of the student; Through departmental libraries, it encourage the R & D
- aptitude tests. Library has good resources on soft skill development and

Library Computerization

From the very beginning, library operations were computerized with LibSys (Library management software). The library maintains a barcode based circulation system for catering quick service to the users. The departments are well connected with the OPAC facility.

From July, 2017 Library Management Software is from HASH Technologies Pvt Ltd.