JIS College of Engineering

(An Autonomous Institute)

Block 'A' Phase-III, Kalyani, Nadia, Pin-741235
Phone: (033) 2582-2865 Fax: (033) 2582-2138
Website: www.jiscollege.ac.in, Email: info.jiscollege@jisgroup.org

Office of the Controller of Examination

No: JISCE/CoE/2021-2022/019

Date- 26.11.2021

NOTICE

ODD Semester End Examination 2021-22

ODD Semester End Examination Form Fill-up under Autonomous Status:

**REGULAR & BACKLOG 3rd Semester (without Lateral Entry), 5th Semester & 7th Semester B.Tech.
REGULAR & BACKLOG 3rd Semester M.Tech. & MBA**

In continuation of the earlier notification no. JISCE/CoE/2021-2022/017 dated 23-11-2021 regarding the forthcoming ODD Semester End Examinations 2021-22 for Autonomous 3rd semester (without Lateral entry), 5th semester and 7th semester in the academic session 2021-22, this is to notify that authority has decided to postpone the whole upcoming ODD Semester End Examinations 2021-22 for the Autonomous 3rd semester (without Lateral entry), 5th semester and 7th semester students and reschedule those THEORY examinations start from 03-01-2022. The PRACTICAL and/or SESSIONAL & PROJECT examination will be held in between from 16-12-2021 to 23-12-2021.

All the ODD Semester End Examinations 2021-22 will be held in OFFLINE mode.

The examination form fill up process is also rescheduled and start from 29-11-2021 and ended on 06-12-2021.

All concerned are advised to take note of the above. The relevant THEORY examination schedule for Semester End Examinations 2021-22 will be available in college website.

The examination form fill up for ODD Semester End Examination would as per following steps followed by approval of the competent authority.

1. Students **are advised to clear all dues (if any) before filling up Examination Form**

2. Upon verification/confirmation by account section (for semester fees approval) and verification/confirmation by respective Head of the Departments, the application form would be available in the student's login for all eligible students.

3. Students are requested to submit the examination application form online from their respective login.

4. On submission of the examination application form online by the student, the students are advised to pay their examination fees online through student dashboard in the college website.

5. Upon verification/confirmation by account section (for exam fees approval), the students will be eligible to download the admit card.
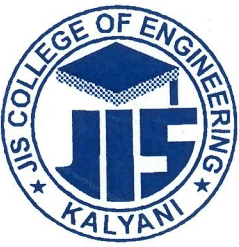
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6. Students are advised to be filled up examination application form both for regular and backlog papers separately.

7. After payment of the fee(s) student must download the form and fees payment acknowledgement for future reference.

8. Students are also advised to submit the same Examination Application Form, Exam Fees payment acknowledgement receipt to their respective departments. All the departments are requested to submit those documents (duly signed by HoD) after verification to controller of examination section.

The milestones for examination process till appearing from student point will be as follows:

Sl.	Type of Activities	Time Period
1.	Online Form Fill up	In Between **29.11.2021 - 06.12.2021**
2.	Submission of Exam Form & Exam Fees receipt	In Between **29.11.2021 - 12.12.2021**
3.	Online Admit Card Generation	**13.12.2021**
4.	OFFLINE Practical & Sessional/Project Examination	In Between **16.12.2021 – 23.12.2021**
5.	OFFLINE Theory Examination	Start from **04.01.2022**

The detailed guideline and examination schedule will be available in college website soon. The students are advised to keep close look on the website to get time to timeupdates.

Fees for each candidate: Regular: 1200/-   Back paper per Semester: 1000/-

Partha Ray
26-11-21
[Partha Ray]
Officer-in-Charge, JISCE

Memo No. JISCE/CoE/2021-2022/020
Copy to

1. The Principal for information
2. Registrar for information
3. All Deans for information.
4. All HODs for necessary action.
5. Notice Board
6. Dr. Sudipta Sahana for uploading in website
7. Examination Cell Guard files for record.

Partha Ray
26-11-21
[Partha Ray]
Officer-in-Charge, JISCE