JIS College of Engineering

(An Autonomous Institute)
Block 'A' Phase-III, Kalyani, Nadia, Pin-741235
Phone: (033) 2582-2865 Fax: (033) 2582-2138
Website: www.jiscollege.ac.in, Email: info.jiscollege@jisgroup.org

Office of the Controller of Examination

No: JISCE/CoE/2022-2023/011

Date-18.11.2022

NOTICE

ODD Semester End Examination 2022 Fill-up under Autonomous Status

Phase – I: REGULAR & BACKLOG UG and PG 3rd, 5th and 7th Semester

Phase – II: REGULAR & BACKLOG UG and PG 1st Semester

This is to inform all concerned that the ODD Semester End Examination 2022 will be held from 30-11-2021 onwards under autonomous framework. The relevant examination schedule and guideline will be available in college website.

All the ODD Semester End Examination 2022 (Theory, Practical/Sessional and Project) will be held in OFFLINE mode. The relevant EXAMINATION SCHEDULE will be available in college website.

The examination form fill up will be started from 21-11-2022 and ended on 23-11-2022 for Phase – I and from 09-01-2023 and ended on 10-01-2023 for Phase – II. The examination form fill up process would be as per following steps followed by approval of competent authority.

1. Students **are advised to clear all dues (if any) before filling up Examination Form.**

2. Upon confirmation by account section (for semester tuition fees approval) and by respective Head of the Departments (for attendance approval), the application form would be available in the student's login for all eligible students.

3. Students are requested to submit the examination application form online through their respective student login. After fill up the said form student are requested to download the examination application form for future reference.

4. On submission of the examination application form online by the student, the students are advised to pay their examination fees online through student dashboard in the college website (no such other mode of transaction will be allowed).

5. After completion the step 3 & 4, students need to submit examination application form (duly verified by respective HoD) along with examination fees money receipt pdf in CoE office during 11:00 Hrs to 14:00 Hrs.

6. After payment of examination fee(s) and upon verification/confirmation by account section (for exam fees approval), the students will be eligible to download the admit card.

7. Students are advised to filled up examination application form both for regular and backlog papers (if any) separately and pay the requisite amount separately.

8. Students are also requested to pay attention for choosing papers during the examination form fill up through online. No such correction will consider after admit card generation.

JIS College of Engineering

(An Autonomous Institute)

Block 'A' Phase-III, Kalyani, Nadia, Pin-741235
Phone: (033) 2582-2865 Fax: (033) 2582-2138
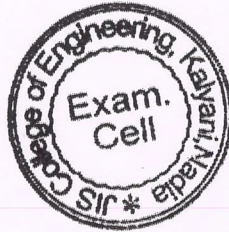Website: www.jiscollege.ac.in, Email: info.jiscollege@jisgroup.org

The milestones for examination process will be as follows:

Sl.	Type of Activities	Time Period
	**Phase – I: REGULAR & BACKLOG UG and PG 3rd, 5th and 7th Semester**	
1.	Online Form Fill up & Exam Fees payment	In Between **21.11.2022 - 23.11.2022**
2.	Submission of Exam form & Exam Fees receipt	In Between **21.11.2022 - 25.11.2022**
3.	Online Admit Card Generation	**26.11.2022**
4.	Practical & Sessional/Project Examination	In Between **30.11.2022 – 06.12.2022**
5.	Theory Examination	In Between **08.12.2022 – 24.12.2022**
	Phase – II: REGULAR & BACKLOG UG and PG 1st Semester	
1.	Online Form Fill up & Exam Fees payment	In Between **09.01.2023 - 10.01.2023**
2.	Submission of Exam form & Exam Fees receipt	In Between **09.01.2023 - 13.01.2023**
3.	Online Admit Card Generation	**14.01.2023**
4.	Practical & Sessional/Project Examination	In Between **18.01.2023 – 20.01.2023**
5.	Theory Examination	In Between **30.01.2023 – 10.02.2023**

The detailed guideline and examination schedule will be available in college website soon. The students are advised to keep close look on the website to get time to timeupdates.

Fees for each candidate: Regular 1200/-   Backlog paper per semester: 1000/-

[Partha Ray]
Controller of Examination, JISCE

**Controller of Examinations
JIS College of Engineering
(An Autonomous Institution)**

Memo No. JISCE/CoE/2021-2022/012

Copy to

1. PA to Principal Office for kind information of The Principal, JISCE.
2. Registrar for information.
3. All Deans for information.
4. All HODs for information and necessary action. They are required to communicate by all means to ensure that online fill up is over on due time.
5. Library, JISCE for information.
6. T & P Cell, JISCE for information.
7. Accounts for information and necessary action.
8. Person concern of Hash Technology for uploading the notice in website and for smooth collection of examination fees.
9. Examination Guard files for record.

[Partha Ray]
Controller of Examination, JISCE

**Controller of Examinations
JIS College of Engineering
(An Autonomous Institution)**